



31292 Alpine Meadows Road, Shingletown, CA 96088
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Family Nurse Practitioner

Shingletown Medical Center (SMC) is a non-profit rural, Federally Qualified, Community Health Center located in the beautiful northern California Sierra foothills - 20 minutes west of Lassen National Park and approximately 30 miles east of Redding. *SMC is a place where you can make a difference!*

JOB SUMMARY: Provides health care services by performing the appropriate assessment including the history and physical exam, ordering appropriate diagnostic tests, and implementing therapeutic treatment measures under the supervision of the assigned physician supervisor. Works as an integral part of the clinician/behavioral staff by participating in Patient-Centered Medical Home team meeting, staff meetings as well as other projects and committees of Shingletown Medical Center.

JOB DUTIES AND RESPONSIBILITIES:

Provide Health Care Services

1. Take appropriate history and physical examination of patients.
2. Order pertinent diagnostics and implement appropriate therapy within the scope of practice guidelines.
3. Obtain supervising physician's consultation when problems presented are outside scope of practice or when unfamiliar with a particular aspect of the patient's care according to Shingletown Medical Center's Standardized Procedures for Family Nurse Practitioners.
4. Communicate effectively with the patients while involved with their health care, including providing appropriate patient education while answering questions and in history taking.
5. Demonstrate competent knowledge in delivering health care to patients through the peer review processes including chart review, by interactions with physician preceptors and by working collaboratively with staff of SMC.
6. Become an integral part of the clinical staff through participation in Morning Team Huddle, Medical Staff meetings, and other committees of SMC.
7. Willingly perform other duties within the scope of practice as assigned.
8. Responsible for maintaining current licenses to practice medicine. Copies are to be given to the Front Office Supervisor.
9. Responsible for providing proof of earned CME hours annually to Front Office Supervisor.

On-Call Arrangements and Compensation

11. All medical providers at Shingletown Medical Center (SMC) are required to participate in an On-Call arrangement, per a rotation schedule, for SMC patients.
12. The FNP will have appropriate backup by a physician.
13. The FNP will not be required to provide services for which the FNP is not trained.
14. Compensation will be \$30 per weekday and \$60 per weekend, but subject to change from time to time.

General Agency Duties

15. Foster an environment that promotes trust and cooperation among all staff of SMC.
16. Enforce clinic policies and procedures to ensure that the principles of SMC are implemented.
17. Maintain confidentiality of all patients and employee information. Inform Medical Director of matters of general interest and problem areas as such are determined or discovered.
18. Attend SMC staff and organization meetings as requested.

Customer Service

19. Participate in customer service related issues. Adhere to the following customer service values created by SMC.
 - a. We are committed to providing quality care and strive to continually improve.
 - b. We strive to treat patients and each other with respect, courtesy and compassion.
 - c. We believe that it is everyone's responsibility to identify problems, take ownership, and contribute to solutions.
 - d. We promote teamwork and cooperation to create an environment that maximizes efficiency and satisfaction.
 - e. We actively encourage open communication and mutual education.

Personal/Behavioral

20. Displays ability to develop rapport across a broad range of personalities.
21. Displays cheerful demeanor and makes positive comments when on duty.
22. Refrains from participation in harmful gossip, dysfunctional group interactions and divisive behavior.
23. Displays courteous and professional behavior in all interactions with the public.
24. Works cooperatively with other staff members.
25. Displays flexibility in accepting, changing or carrying out assignments.
26. Adheres to dress code expectations, including fragrance-free requirements.
27. Displays sensitivity in a culturally diverse environment.

KNOWLEDGE, SKILLS, AND EXPERIENCE:

1. Knowledge of current therapies and ability to involve the supervising physician when appropriate.
2. Previous outpatient clinic experience, preferred.
3. Exhibits caring and concern for each patient and their family, maintaining a professional demeanor while on the job.

PERSONAL APPEARANCE:

1. Neat and clean with a professional appearance. Refer to the Clinic Dress Code in the Employee Handbook.

EDUCATION & TRAINING:

1. Current and valid licensure to practice as a Nurse Practitioner in the State of California.
2. Current and valid California Registered Nurses License.
3. Current BLS/ACLS certification.
1. Current DEA certificate, including Schedule II.

SCHEDULE AND COMPENSATION:

- 40 Hours per week, Monday – Friday
- Salary consistent with community clinics of size similar to SMC.
- Outstanding benefits package.

The BEST belong at Shingletown Medical Center!

When you join our team, you join a team of professionals devoted to clinical excellence. To apply for this exceptional career opportunity, email resume to tfraser@shingletownmedcenter.org. For more information regarding SMC, please visit us online at: www.shingletownmedcenter.org.

****Shingletown Medical Center is an Equal Employment Opportunity employer that values the strength diversity brings to the workplace****