



## Case Manager – FULL TIME

**Organization:** Shingletown Medical Center

**Title:** Case Manager

**Education and Experience Requirements:**

**Required** – Associate Degree in a related field or commensurate experience. Current CPR certification.

**Preferred** - One year's experience working in a community-based setting.

**Salary:** \$19.00 per hour non-exempt

**Tenure/Benefits:** Permanent/Full-Time

Shingletown Medical Center provides medical, dental and vision care insurance for all full-time employees plus paid holidays, paid sick and vacation time, paid bereavement and jury duty leave.

**Duties:**

Exhibit excellent working relations with patients, visitors and staff, effectively communicating available services and process for receiving those services.

Work closely with medical providers to help ensure that patients have comprehensive and coordinated care.

Promote, maintain and improve the health of patients and their families. Act as a patient advocate and liaison between the patient/family and community service agencies.

Assures privacy and confidentiality for each patient, as required under HIPAA.

Provide relevant health education for patients, as needed. Community outreach, such as home visits and health screenings may be required.

Develops effective patient relationships with the “3 C’s”: Caring, Communication and Competence.

This is a new position. The applicant chosen for the position must have the flexibility to grow with the evolving duties of the position.

For additional information please contact Denise Highfill HR/Compliance Officer at Shingletown Medical Center 530.474.3390. If you are a qualified applicant and are interested in this fast paced position please submit your resume to [dhighfill@shingletownmedcenter.org](mailto:dhighfill@shingletownmedcenter.org)